



UNIVERSITY OF
LOUISVILLE[®]
It's Happening Here.

**UPWARD BOUND
& YOUTH TOWARD EXCELLENCE PROGRAMS**

205 Strickler Hall (West)
University of Louisville
Belknap Campus
Louisville, Kentucky 40292
Main Office: (502) 852-6719
Facsimile: (502) 852-8133

January 21, 2010

Dear Applicant:

Applications are currently being accepted for a number of positions that will be filled during our Summer 2010 operational period. Interested applicants should submit a completed application, a resume, and two (2) letters of recommendation. Applications received prior to February 26, 2010 will be given priority consideration. Individuals that were previously employed with the program are not required to submit the letters of recommendation. Completed applications may be hand-delivered or mailed to:

Kenneth Allen
Program Coordinator Sr.
Upward Bound Program
205 Strickler Hall (West)
University of Louisville
Louisville, Kentucky 40292

Interviews for summer employment will begin as early as February 1, 2010, and conclude by April 2, 2010. Applicants should begin to receive employment offers and written notification of their application status after April 12, 2010. If you have not heard from our office by April 30, 2010, please contact the Program Coordinator Sr. for a response.

Please feel free to contact our office if any additional information is required.

Sincerely,

Mary D. Thorpe
Program Director